

To

The Principal
Bhutta College Of Engineering & Technology
Ludhiana

Subject : Issue of B.Tech. /MBA Degree Certificate.

Sir,

I have passed B.Tech./MBA Degree from this College, detail of which is given below. Kindly issue my Degree Certificate.

1.	Name	
2.	Father's Name	
3.	Mother's Name	
4.	Address	
5.	Phone / Mobile No. E-mail ID	
6.	Class Roll No.	
7.	University Roll No.	
8.	Branch – B.Tech. / MBA	
9.	Session of Passing	_____ Month _____ Year
10.	Fee deposit (Rs. 15/-) vide College receipt	No. _____ Dated _____
11.	Verified by Department Clerk	
12.	Recommended by HOD	

Thanking you,

Yours faithfully,

(Signature of student)

Name _____